

Youth Program Registration Form

San Francisco State University

Registration Type

First Time Program Registration

Program Renewal/Update

SF State Program

Auxiliary Organization Program

External Organization Program

Program Director Information

Name

Department

Phone

Email

Program Details

Program Name

Program website address (if available)

Estimated number of minor participants

Age range

Number of program staff:

(persons over the age of 18 who will supervise, teach, counsel, or otherwise works with minor participants in the program)

Number of volunteers:

Program Location

List on-campus facilities:

List off-campus facilities:

YOUTH PROGRAM REGISTRATION FORM

San Francisco State University

Program Hours of Operation

Does this program run continuously for more than 12 months? Yes No

Please provide:

Program Start Date

Program End Date

Days

Times

Transportation

Will transportation of minors be included as part of programming? Yes No

If yes, please describe how minors will be transported to and from program activities:

Program Activities

Purpose of program and description of program activities:

Will this program involve (Please check all that apply):

Laboratories

Kitchens

Boats, vehicles

Farm equipment

Metalworking, woodworking, or ceramic facilities or other workshops containing power tools or machinery with exposed moving parts

Athletic facilities

Aquatic facilities

Animal facilities

Theatre facilities

Dangerous materials (including but not limited to bows and arrows, pressurized projectiles, drones, power tools, sharp instruments, or ignitable or noxious materials)

If any of the above program elements are checked, please describe below:

Annual Youth Protection Program Checklist

- Register your youth program by submitting the Youth Program Registration Form.

- Submit required hiring paperwork for SF State employees and volunteers to Human Resources

- Ensure background checks have been completed for all SF State employees and volunteers

- Complete Youth Protection Program Administration Training with Enterprise Risk Management

- Ensure all SF State employees and volunteers have completed the required training.